

PLANNED DEVELOPMENT MINOR AMENDMENT APPLICATION PACKET

General Information

Minor amendments to the Initial and/or Final Development Plan of a Planned Development District may be approved by the Planning Commission.

Minor Amendments may include:

- Any change in the size or shape of a building.
- Any increase in building height or setbacks.
- A major decrease in density.
- Any decrease in the size of required open areas.
- A minor change in the street pattern.
- Any increase in density of a subarea:
 - Less than 25% for a subarea with less than eight units.
 - Less than 15% for a subarea with nine to twenty units.
 - Less than 8% for a subarea with twenty-one units or more, or
- Any change in the number of parking spaces.

Application Requirements

Minor amendments to the Initial Development Plan may also be made as part of the Final Development Plan approval. Any amendments shall be shown as a change on the Final Development Plan from the Initial Development Plan.

Applications for a minor amendment must include a completed application form, a typed description of the proposed amendment, suggested text for

amendments to the district regulations, and the \$50 non-refundable application fee. The application must also be submitted by the deadline preceding a Planning Commission meeting. If the amendment entails a minor change in street patterns or is being done as part of a Final Development Plan, a revised plan of the development will also be required as part of the application.

Approval Process

The Planning Commission typically meets the fourth Monday of each month (except December and holidays). The application deadline for the meeting is thirty days before the meeting. The county must publish notice of the commission hearing in the official county newspaper. The applicant will also be provided with a notification sign that must be posted on the property at least one week before the meeting.

At the meeting, the Planning Commission will hear the background information from staff and will gather input from both proponents and opponents of the application. They will then take action to approve or deny the application.

Contact Information

Please contact the Minnehaha County Planning Department at 605-367-4204 with any questions. All applications may be submitted to our office on the Third Floor of the County Administration Building, 415 N Dakota Avenue, Sioux Falls, SD 57104.



PLANNED DEVELOPMENT MINOR AMENDMENT APPLICATION

I/We, the undersigned, do hereby petition for approval of an amendment to a planned development district on the below described property and authorize representatives of Minnehaha County to enter the property now and in the future for inspection purposes.

Property Information – Please Fill Out Each of the Following Items

Legal Description: _____

Address or General Location: _____

Current Development District: _____

Purpose of Amendment: _____

Petitioner/Owner Information - Please Fill Out Each of the Following Items

Petitioner Name: _____

Owner Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Phone: _____

Phone: _____

Address: _____

Address: _____

Email: _____

Email: _____

Office Use Only - Please Do Not Fill Out This Section

Petition Number: _____

Jurisdiction: _____

Date: _____

Checked By: _____

Receipt Number: _____

Planning Commission Date: _____